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**CIRCULAR**

Subject: Integration of ICEGATE System with SEZ Online System – Instruction for SEZ Importers & Exporters-Reg.

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Department of Commerce vide their letter dated 12.02.2015 has informed that the pilot project for integration of Customs ICEGATE system to SEZ online system has been launched on 19.01.2015. Effective implementation of this integration will help in speeding up the movements of goods between the gateway port and SEZ and vice-versa, besides reducing physical documentation. In order to sensitize and create awareness among Importers & Exporters of SEZ on integration of ICEGATE system with SEZ online system, instructions laying down the procedure to be followed after data exchange with ICEGATE has been finalized.

Copy of the above instructions are enclosed herewith for following the same by all the SEZ importer & Exporters. Any difficulties experienced in implementation of these instructions by the SEZ Importers & Exporters may be brought to the notice of the Development Commissioner and NSDL (sezinfo@nsdl.co.in).

  
(K. V. Prasanna Kumar)

Asst. Development Commissioner

Encl: As above.

To

1. All SEZ Developers of A.P, Telangana & Chhatisgarh
2. All SEZ Units in A.P, Telangana & Chhatisgarh
3. All ADCs of SEZs
4. All the Specified Officers/Authorized Officers
5. VSEZ Website
6. sezinfo@nsdl.co.in

## Instructions for SEZ Importers & Exporters

After data exchange with ICES is implemented following procedure would be followed:

### Imports

1. **IGM Information:** Units are hereby informed that ICES would provide IGM Information to SEZ Online System after Inward Entry procedure has been completed.

SEZ Units are advised to ensure that their shipping lines / console agents clearly indicate "SEZ Port Code" in the IGM / Console Manifest filing for SEZ cargo. In the absence of such information IGM data will not be provided by ICES to SEZ Online and Bill of Entry cannot be matched with IGM Data. If "SEZ Port Code" is not declared in the IGM / Console filing than shipping lines / console agents should be advised to amend the IGM / Console Manifest so that BE data can be matched against the same and cargo can be smoothly released.

SEZ Importers should verify the IGM details filed by the shipping lines / console agents on ICEGATE website and if they identify that for their consignments, IGM details have any error or it does not reflect SEZ Port as Port of Discharge; the same may be brought to the notice of shipping lines / console agents for filing an IGM / Console amendment request in ICES.

Further while filing Bill of Entry (BOE) in SEZ Online system Units are advised to ensure that details in BOE are entered exactly in line with the IGM data.

IGM Information would be provided for Imports by way of Air and Sea. There are no changes in case of Imports by way of Courier, Post and Personal Baggage.

Data exchange in respect of consignments which are first transhipped from Gateway Port to an ICD will be taken up in next phase.

2. **Changes in SEZ Online System:** Units are advised to take note of Following changes are being made in SEZ Online System in BE Filing module:
  - ICES system would be identifying the Unit / CHA authorised representative who is authorised to collect the "Trans-shipment approval" and "Cargo" from the Port based on details to be provided by the Unit in the BE. For this purpose, new fields would be made available in SEZ Online system to indicate "Name of such Authorised Representative", "Type of Identification Document for such person" and "Number appearing on such Identification Document for such person". Units are advised to provide this information. Any BOE filed without this information will be rejected by ICES system. In such a scenario the Unit can apply for BOE Amendment to provide these details.
3. **Data accuracy to be ensured for smooth clearances:** As goods will be cleared based on processing and matching of data Units are advised to ensure data accuracy and correctness in all respects and specifically on following aspects:

- a. Port Code,
- b. IGM Number & IGM Date
- c. Master Airway Bill Number / Master Bill of Lading Number, Master Airway Bill Date / Master Bill of Lading Date,
- d. House Airway Bill Number (if applicable) / House Bill of Lading Number (if applicable) & House Airway Bill Date / House Bill of Lading Date
- e. Gross Weight & Unit of Gross Weight,
- f. Package Count & Unit of Package Count,
- g. Marks & Numbers
- h. Container Number, Seal Number & Seal Date
- i. Supplier Details

- Therefore Units are advised to ensure that such details are entered accurately in the system and are in line with the IGM / Console Manifest.
  - SEZ Online system would be sending the BE data to ICES system for providing permission for release of cargo against SEZ BE. ICES would also validate the BE data with IGM data, therefore, it is re-iterated that Units must ensure that all data is entered accurately in the BE so as to ensure successful matching with IGM data.
  - In case, the BE data has any errors the same will not be matched with IGM data and Units can apply for BE Amendment through SEZ Online System.
  - Preventive Officer at the Port would be verifying the "Marks & Numbers", "Container Number" and "Container Seal Number" before releasing the goods and hence such details must be accurately provided.
4. **Procedure at the Port:** Importer will then approach the proper Officer of SEZ Transshipment cell and provide details such as the BE no etc. for transshipment of goods from Port to SEZ premises. On approval of transshipment, after verification of Identity of authorised representative ID as provided by SEZ Online by the officer, Transshipment No. would be generated by the system and the BE would be marked to the Preventive Officer (PO) for actual release of goods. Approval order will be printed in Triplicate.
- First copy will be retained by the Transshipment cell.
  - Second copy will be given to the Custodian responsible for delivery of the Goods.
  - Third copy will be handed over by the Importer to SEZ authorized Officer on receipt of goods by Transshipment.

*Present system of manually maintaining the Register to assign TSA number will be done away with as only the online system generated reference No. will be used for the release of the Goods.*

Authorized representative as notified in the BE must visit the SEZ Transshipment Cell at the Port and present his / her identity document (as notified in BE) for release of cargo. After further review in this regard, the existing practice of presentation of endorsed BE at Port will be dispensed with.

5. **Re-Warehousing Completion:** A module will be provided in SEZ Online System where Importer can online confirm the re-warehousing procedure completion. This facility will be available after "Out of Charge" has been provided by SEZ Customs. Importers will need to provide the re-warehousing completion date and details of goods received i.e. Gross Weight, Unit of measurement of weight, Number of Packages, Unit of measurement of packages, Container details etc. This process must mandatorily be completed within 7 days of receiving "Out of Charge".
6. BE amendment would be restricted after sending BE data to ICES and would be permitted only in such cases where BOE – IGM matching could not be successfully done.

**Exports:**

1. **Mandatory information:** Shipping Bill (SB) data will be sent to ICES for further processing after following information is provided by the exporter in the SB:
  - a) Air Exports: Master Airway Bill Number, Master Airway Bill Date, House Airway Bill Number & Date (if applicable);
  - b) Sea Exports: Rotation Number and Rotation date

SEZ exporters should provide this information at the time of SB filing itself. However, in case the exporter is not able to provide this information, at the time of filing, a facility has been provided for providing this as supplementary information after submission of SB to SEZ Customs. If this information is not provided, SB data cannot be sent to ICES and goods will not be received at the Port.

2. **Accuracy of data:** Cargo would be received at the Port and will be verified with reference to Shipping Bill data received therefore kindly ensure that all the details entered in the Shipping Bill are in line with actual cargo presented at the Port.
3. SB amendment would be restricted after sending SB data to ICES.

Any difficulties experienced in implementation of these instructions may be brought to the notice of concerned DC Office and NSDL ([Sezinfo@nsdl.co.in](mailto:Sezinfo@nsdl.co.in)).